



Airborne Environmental Consultants Ltd

**Fire Risk Assessment
South Liverpool Homes
Servite Court
1-50 Millcroft Road
Woolton
Merseyside
L25 8TS**



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Approved by: Scott Brookes Technical Manager	

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➤ General Information

Property Details

Address	Servite Court
	Millcroft Road
Town / City	Woolton
County	Merseyside
Postcode	L25 8TS

Number of flat assessed (Type 3)	6
Version	1
Assessment date	March 2025
Assessor	Warren Beech MIFSM
Reviewer	Lee Smart BEng (Hons) MCIOB MIFSM
Client	South Liverpool Homes
Responsible Person	South Liverpool Homes Limited - 0330 303 3000

Maximum number of floors	2
Number of staircases	4
Number of passenger lifts	1
Number of flats	63 (49 in the main building)

Approximate total building height to ridge of roof.	9m
Height of top floor slab	3m
External window construction	Timber & UPVC

System Overview

Fire alarm and detection system	Addressable BS5839 Part 6 Grade A LD2 fire detection and alarm system. This covers the communal areas and risk rooms. The flats have LD3 detection in the hallways linked to the main alarm, but they will only sound within the affected flat and at the panel in order to maintain a 'stay put' policy. The system is monitored when the warden is offsite and a telecom speech facility is provided.
Emergency lighting	Internal and external emergency lighting to BS5266.
Firefighting provisions	Hydrant within 45m.
Extinguishers	Fire extinguishers provided throughout the communal areas to BS5306-8. (see additional notes)
Dry riser	None. Building under 18m
Means of escape	The flats open into protected corridors with alternate means of escape available. Four protected stairways are available across the 1 st floor, which lead directly to a place of safety.
Signage	Exit signage. FFE signage, Fire Action Notices, Door signage

Introduction

The purpose of this fire risk assessment is to provide an informed and structured examination of the potential fire hazards, which could cause harm to those who work in, visit, reside, or try to escape from the above property. As appropriate, it will help decisions to be made on the status of existing fire safety control measures and to ensure compliance with the current fire safety legislation. The observations and recommendations contained in this fire risk assessment are pertinent to the conditions on the date of inspection only.

Types of survey

The survey which has been undertaken, is a non-destructive type survey (Type 3), and unless there has been any reason to suspect otherwise, the inspection has been purely visual. There may have been a requirement, however, to lift ceiling tiles in communal areas if compartmentation or fire stopping issues were suspected.

The fire risk assessment completed, included the assessment of the structure and external walls of the building, including any cladding systems, balconies and windows.

Limitations

The report has been completed on the basis of the scope of works agreed with the client. Therefore, AEC cannot accept responsibility for elements that lie outside the agreed scope. The report is issued to our client in confidence and AEC has no responsibility(s) to any third parties to whom this report may subsequently be circulated in part or in full and any third parties that rely on this report do so at their own risk.

Disclaimer

The report provides an assessment of the risk to life from fire in these premises, and not building protection issues, and where appropriate, makes recommendations to ensure compliance with fire safety legislation. Whilst the assessor has taken reasonable care to ensure the accuracy of the information provided, the company will not accept liability for any loss (including loss of anticipated profits, loss of expected future business or damage to goodwill) or claim in connection with the information contained within this report.

Airborne Environmental Consultants,

23 Wheelforge Way,

Ashburton Point,

Trafford Park,

Manchester,

M17 1EH

0161 872 7111

➤ The Building Structure

Servite Court is purpose-built housing for over 55's consisting of 63 properties; 49 of which are in the main block over 2 floors. The 14 external flats have no communal areas and are not included in this report. The purpose group for the premises is 1(a) flat.

The building is of traditional construction, built approximately 1983 and appears to be of masonry construction, concrete floors and a pitched roof of timber construction overlaid with slate tiles. The internal partitions appear to be a mixture of masonry construction and plasterboard on wooden stud, the internal fire spread of linings on the escape, circulation routes and other areas appears to be Class 0.

Properties were accessed and found to have 30 minute fire doors that had Perko self-closing devices installed (see Additional Notes) as well as intumescent strips and smoke seals.

Heating is provided by a wet central heating system, powered by a gas-fired boiler. The premises contain electrical equipment, stationary materials, furniture, bedding and standard kitchen items. Sources of ignition within the premises are electricity (sparks, overheating and short circuiting), naked flames and radiant heat (cookers/heaters) and cigarettes. However, there is a strict no smoking policy within the communal areas.

Four protected stairs serve the upper floor area and lead to ground final exits which discharge to a place of ultimate safety (fresh air).

Due to the layout of the building, there are sufficient escape routes and travel distances appear to be compliant with current guidance; therefore, adequate egress routes have been provided.

The construction, design and passive fire protection methods used within this property allows a stay put policy to be implemented. If the fire alarm goes off in the common areas, then all persons in the common area are expected to evacuate. All residents are made aware of this policy when signing for their tenancy agreement.

Main building - A fire detection system has been installed with manual call points on escape routes, smoke detection in the communal areas and a smoke detector within the individual occupancies. One duplex flat has recently been converted into two single storey flats and is provided with wireless detection. The fire alarms are monitored by Appello when warden are off site.

Beyond the main building – There are 14 self-contained properties that do not connect to the main building. These have hard wired smoke detection in place which is not linked to the fire alarm system. On actuation of one of these detectors, an activation message is sent to Appello / Scheme Manager.

A NM/3 emergency lighting system has been installed covering the communal areas.

A passenger lift has been provided but is not suitable for evacuation purposes.

Arson prevention measures include an entry control system on the main entrance which has a thumb turn override on the internal side of the door. In addition; no rubbish / refuse is left in the communal areas, and this is enforced by the management company through tenancy agreements and regular inspections.

Sufficient access and water supplies for fire-fighting operations have been provided.

➤ **Summary of report**

The main persons at risk within the premises are the residents. However, there are also staff within the premises during the daytime hours, providing support, cleaning the property and undertaking maintenance. The residents are familiar with the premises and the building has been provided with the relevant active safety systems such as emergency lighting and automatic fire detection.

Arrangements are in place to ensure the safety of occupants of the properties such as 24 monitoring systems with pull cord or pendant control. A daily safety check is also undertaken on all residents to ensure they are safe and well.

A very good level of fire safety was observed at the time of the fire risk assessment with an excellent standard of housekeeping observed, escape route checks being completed, and records being maintained. The scheme manager who was available on the day of inspection was extremely knowledgeable.

Taking into account the fire prevention measures observed at the time of this risk assessment, it is considered that the hazard from fire (likelihood of fire) at these premises is 'Medium' risk. That is, normal fire hazards present (e.g., potential ignition sources) for this type of occupancy, with fire hazards generally subject to appropriate controls (other than minor shortcomings).

Taking into account the nature of the building and the occupants, as well as the fire protection and procedural arrangements observed at the time of this fire risk assessment, it is considered that the consequences for life safety in the event of fire would be 'Slight' harm. That is, any outbreak of fire is unlikely to result in serious injury or death of any occupant (other than an occupant in a room in which a fire occurs).

Accordingly, it is considered that the risk to life from fire at these premises is 'Tolerable'. That is, no major additional controls required. However, there might be a need for improvements that involve minor or limited cost. It is considered that the recommendations contained within this document are implemented in order to maintain it at, a 'Tolerable' level.

➤ **The Occupants**

Relevant Persons

Maximum number of persons in building

Approx. 70

Number of employees at one time

5 (Warden, cleaner plus maintenance)

Occupants at special risk

Sleeping occupants

Yes occupants of the flats

Occupants with disabilities

Age related rather than extra care.

- Mobility-impaired

Residents are generally mobile but many residents require walking aids. A regular review is carried out and a record kept along with medical information.

- Hearing-impaired

Three hearing impaired residents at the time of inspection. Strobes and vibrating pillows are provided.

- Learning difficulties

None identified during the inspection

Occupants in remote areas

N/A

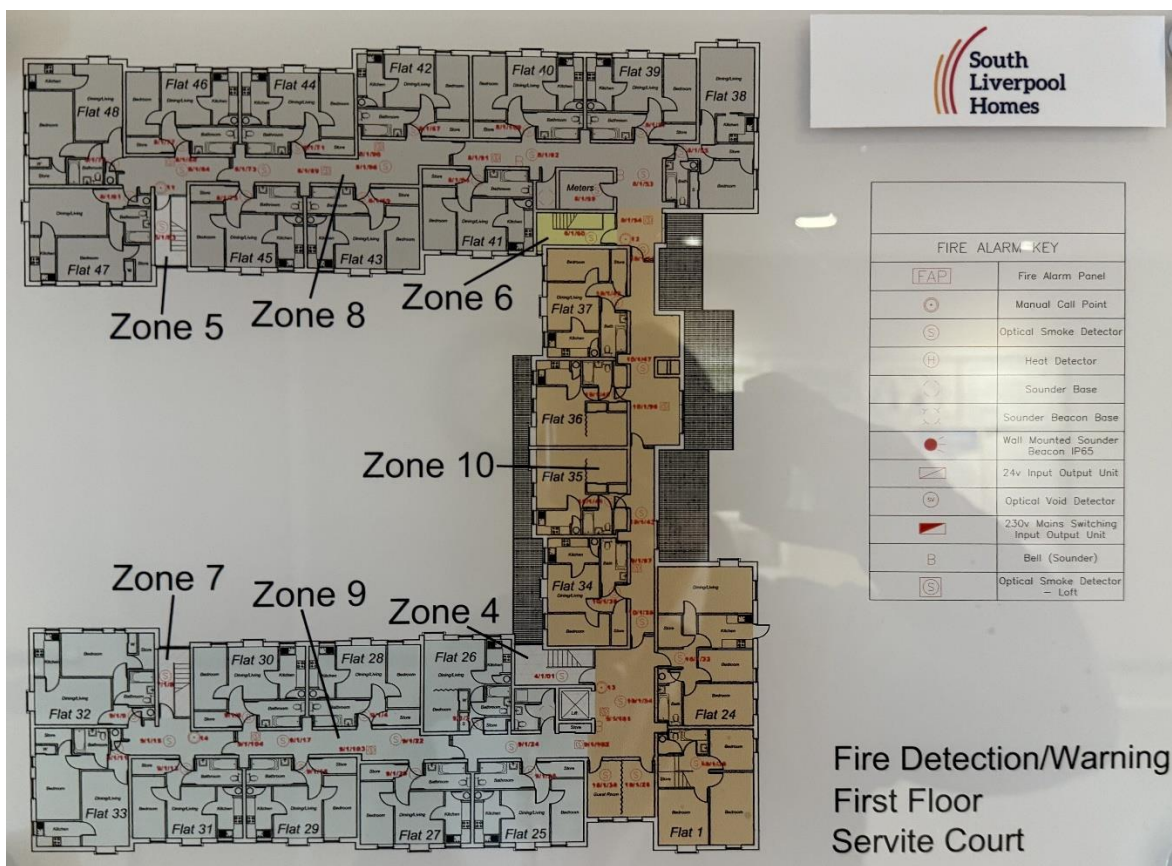
History of Fires?

Has there been any history of fires on the premises?

No recent incidents were disclosed to the assessor.

Are the premises subject to any enforcement notices (issued by the licensing authority or the fire service)

NO



Fire Risk Assessment

This assessment has been produced in line with the statutory demands of the Regulatory Reform (Fire Safety) Order 2005 and associated legislation. The aims and objectives are to provide the responsible person with the details of existing fire prevention and protection provisions within the premises and highlight areas where improvements can be made to provide a safe working environment.

The overall objectives are to ensure:

- Life safety for staff, employees, general public, and fire service personnel.
- Protection of the building and assets of the company, including insurance requirements – a fire can cause extensive damage to property, both through the effects of fire and smoke and during extinguishing operations.
- Effective provision for ensuring minimal business interruption following a fire.

Article 9 of the Regulatory reform (Fire Safety) Order 2005 requires all Fire Risk Assessments to be reviewed by a competent person regularly to ensure that it is kept up to date and particularly if:

- There is reason to suspect that it is no longer valid.
- The nature of your work has changed.
- You are engaged in any new activities that could be considered to be a fire risk since the Fire Risk Assessment was first produced.
- There have been any material alterations to your premises both internal and external.
- Your user group has changed

The Chief Fire Officers Association (CFOA) definition of - Regularly – is generally accepted to be every 12 months.

➤ **Five Steps of a Fire Risk Assessment**

STEP 1

IDENTIFY THE FIRE HAZARDS

To identify the hazards within the premise, we have used our knowledge and experience to identify sources of ignition, fuel and work processes present. The hazards and actions required are detailed in the significant findings.

STEP 2

IDENTIFY THE LOCATION OF PEOPLE AT SIGNIFICANT RISK IN CASE OF FIRE

The types of people at risk in your premises are employees, members of the public and any contractors that may be employed on the premises.

STEP 3

EVALUATE THE RISKS

All risks have been evaluated at the time and date of inspection. This is not to say that a risk may present itself after the risk assessment was carried out. Step 5 will cover this should a risk present itself. Future risks will then be re-evaluated.

STEP 4

RECORD THE FINDINGS AND ACTIONS TAKEN

All findings have now been recorded and the actions to be taken can be found in the "Significant findings".

STEP 5

REVIEW FIRE RISK ASSESSMENT

This document is an active document and should be reviewed on a regular basis. Should anything be brought to your attention, material alterations carried out or changes to the working processes then the document should be reviewed immediately.

Overall Fire Risk Assessment

Following consideration of current fire safety standards and controls within the premises, the assessor is of the opinion that:

The likelihood of fire occurring is	Medium
The potential severity of harm is	Slight Harm
The current risk to life is (Use the table below)	Tolerable

		Potential severity of harm		
		Slight Harm	Moderate Harm	Extreme Harm
Likelihood of fire occurring	Low	Trivial	Tolerable	Moderate
	Medium	Tolerable	Moderate	Substantial
	High	Moderate	Substantial	Intolerable

ESTIMATED RISK LEVEL	Action and timescales
Trivial	No further action is required other than maintaining the control measures that are currently in place
Tolerable	No major additional controls required. However, there might be a need of improvements.
Moderate	It is essential that efforts be made to reduce the risk. The additional control measures that are recommended should be implemented within a defined time period.
Substantial	Urgent action should be taken to reduce the risk. The additional control measures, that are recommended, should be implemented as soon as possible or limitations should be imposed on the parts of the premises affected.
Intolerable	The premises or the part of the premises affected should not be occupied until the additional control measures that are recommended have been implemented.

Relevant Fire Safety Guides

England & Wales

Sleeping Accommodation (ISBN 978 1 85112 817 4)

NFCC Fire Safety in Specialised Housing

Supplementary Guide – Means of escape for disabled people (ISBN 978 1 85112 8737)

➤ Significant Findings

Priorities for Action

To assist you in allocating resources, the recommendations in this report have been assigned priorities as follows:

Immediate Priority

A dangerous condition liable to cause an imminent risk of a fatal or major injury.

These matters should be resolved, or work initiated within 24 hours

High Priority

Contravention of statutory requirements which could lead to fire resulting in fatal or major injury, and the issuing of a Prohibition Notice or legal proceedings being instituted by the Enforcing Authority.

These matters should be resolved, or work initiated within seven days

Medium Priority

Contravention of statutory requirements which could lead to fire or injury or the issuing of an Enforcement Notice. These matters require a planned program of action to eliminate or control the risk identified.

It is suggested these matters be resolved or work initiated within 3 months

Low Priority

Matters not in line with best practice and/or established Company procedures. Enforcement action is not likely, although accident or property damage possible. The recommendations made are desired improvements, precautions or techniques consistent with good fire and health and safety control and practice.

These matters should be resolved, or work initiated within a planned timescale

Significant findings		
Priority	Medium priority	
Area of non-compliance	Structural features that will allow fire to spread	
Item number	3.2, 3.3, 3.7	
Significant findings	A new compartmentation survey has been completed by Bell, September 2024. This highlights further penetrations and breaches to existing compartmentation work. Also breaches of existing compartmentation and incorrect materials used within the roof space. Notes - The void in the roof space is circa 34m which is normally deemed as excessive; however, smoke detection has been installed within the area and the corridor ceilings are a minimum of 30mins fire resistance; as such, it is considered that this would compensate for the slightly extended void. - Compartmentation walls continue through the roof space where required. e.g.. flat walls, protected stairway enclosures. Cavities above other fire resisting construction are enclosed on the lower side by a fire resisting ceiling (minimum EI 30) that extends throughout the building, compartment or separated part, as per Approved Document B guidance.	
Actions required	Remedial work should be completed as required.	
Responsible Person	South Liverpool Homes	
Due Date	Medium - These matters should be resolved 3 months	

Significant findings	
Priority	Medium priority
Area of non-compliance	Structural features that will allow fire to spread
Item number	3.2
Significant findings	Due to findings in the compartmentation survey, a survey of the vents has also been completed by Select Air Services. It was discovered that there are a lack of fire dampers in the bathroom vents from the flats. These connect to a main run between the flats and fire spread between the flats is possible.
Actions required	Remedial work should be completed as required. Due to the provision of monitored fire detection within the flats, it is considered that thermal fire dampers would be sufficient.
Responsible Person	South Liverpool Homes
Due Date	1st August 2025

Significant findings	
Priority	Low priority
Area of non-compliance	Fire Alarm and Detection
Item number	5.4
Significant findings	The assessor was informed that the ground floor former mail room is required for storage. There is no smoke detection located in this room.
Actions required	A smoke detector should be provided in the room linked to the existing communal fire alarm system. As a new fire alarm system is due to be installed, it is reasonable that it is added as part of the upgrade. In the meantime, storage should be kept to a minimum and no sources of ignition permitted in the room.
Responsible Person	South Liverpool Homes
Due Date	1st November 2025



Additional Notes

Section	Comments
4.14 4.15 4.16 4.17	The fire doors in the building are the originally fitted doors which were compliant at the time of construction, but would not meet today's standards. They are therefore notional or nominal fire doors which are acceptable for the building height and type. Some doors have larger than recommended gaps; however, they work effectively and sit firmly into their frames. Doors are fitted with intumescent strips and smoke seals where required. It is noted that a program of replacement doors is planned by SLH. Flat internal doors are outside the scope of the Fire Safety Order; however it is advised that protected entrance halls are not required in the flats and therefore the internal doors are not required to be fire doors.
4.15	The Perko type door closers fitted to the flat front doors appear to be 'uncontrolled door closers' and, as such, are no longer acceptable in new buildings under current standards due to unreliability. As they were allowable at the time of construction, it is not deemed reasonably practicable to change them at this time if they are still working effectively. If any devices become defective or do not close the door fully, they should be replaced with a 'controlled type' self-closing device, which may be a positive action overhead or concealed door jamb type self-closing device compliant with BS EN 1154. Where a new or replacement self-closing device is fitted it should not affect the fire resistance of the door when tested in accordance with BS EN1364-1 or BS 476-22 
4. Means of escape	As of 23rd January 2023, the Fire Safety (England) Regulations 2022 requires all Responsible Persons of residential buildings with 2 or more domestic dwellings, with common areas to provide information to residents under Regulation 9 and 10, this includes the following: <u>Information to Residents</u> You must display fire safety instructions in a Lobby/ conspicuous part of the building. The instructions must be in a form that residents can reasonably be expected to understand. The instructions must cover the following matters: • The evacuation strategy for the building (e.g. stay put or simultaneous evacuation) • Instructions on how to report a fire (e.g. use of 999 or 112, the correct address to give to the fire and rescue service, etc.) • Any other instruction that tells residents what they must do when a fire has occurred, based on the evacuation strategy • These instructions must also be provided directly to new residents as soon as reasonably practicable after they move into their accommodation • Material changes to the instructions (e.g. as a result of alterations to the building) • Instructions should be reissued to all existing residents at periods not exceeding 12 months. <u>Info to residents – Fire Doors</u>

	You must also provide relevant information about fire doors, particularly residents' flat entrance doors, as these play an important part in containing any fire within the flat in which it starts. In particular you must provide information to all residents to the effect that: • Fire doors should be shut when not in use • Residents or their guests should not tamper with self-closing devices on fire doors • Residents should report any fault with, or damage to, fire doors immediately to the Responsible Person • Residents will receive this information when they move into a multi-occupied residential building and then on an annual basis SLH currently provide these fire safety instructions within each common area located on a notice board
5.3	Recommendations in regard to future upgrading/replacement of the fire alarm system within flats and provision of fire alarms for the hard of hearing. (Taken from NFCC Fire Safety in Specialised Housing). The extent of automatic fire detection in each flat should comply with the recommendations of BS 5839-6: 2013 for a Category LD1 system. Smoke alarms should be provided in all circulation spaces, and in all rooms, within each flat, other than kitchens, toilets, shower rooms and bathrooms. In kitchens, heat alarms should be provided. No fire detection need be provided in toilets, shower rooms and bathrooms or, normally, in cupboards. All smoke detectors within circulation spaces, or areas into which kitchens open, should be of the optical type; alternatively, appropriate multi-sensor detectors may be used. It is acknowledged that this level of fire detection is not required for compliance with building regulations and may not be found within existing sheltered housing. However, this level of detection is strongly recommended for all new sheltered housing, upgrading of existing sheltered housing and when existing fire detection within flats is replaced. This standard should also be regarded as an ultimate objective for all existing sheltered housing. Research has shown that low frequency alarm devices, such as those producing a 520 Hz square wave signal, are more effective in alerting persons who are hard of hearing in the event of fire; it is possible to connect devices producing this audible signal to some models of smoke alarm. Where residents are deaf or severely hard of hearing, additional fire warning devices, compliant with the requirements of BS 5446-3, should be provided to alert them in the event of fire. For residents who need to be warned when they are awake, visual alarm devices (flashing beacons) are normally suitable. If it is necessary to rouse deaf or severely hard of hearing people when they are asleep, vibrating pads, linked to the fire alarm system, should be used for this purpose; these are placed under pillows or mattresses.
6.1	The assessor was asked to carry out an audit of the provision of firefighting equipment in the premises. Extinguishers are currently provided throughout the communal areas covering final exits and risk rooms. It is advised that the provision is changed to align with guidance provided in NFCC Fire Safety in Specialised Housing, which states: <i>'It is not normally considered necessary to provide fire extinguishers in the common parts of sheltered or extra care housing. Such equipment should only be used by those trained in its use, and it is not considered appropriate, or advisable, for elderly or frail residents to use fire-fighting equipment. In addition, if a fire occurs in a flat, the provision of fire extinguishing appliances in the common parts might encourage some residents of the flats to enter the common parts to obtain an appliance and return to their flat to fight the fire.</i> <i>Notwithstanding the above, in sheltered and extra care premises, it is generally appropriate to provide portable fire extinguishers in plant rooms and similar ancillary accommodation, communal facilities, such</i>

	<i>as laundries, common lounges, kitchens, hairdressers, any staff rooms, and places where people are employed to work, etc.'</i> In line with the above guidance, the following provision is recommended: Entrance Hallway – 1x Class A and 1x CO² (covering the office/store room and available for the warden) Common room– 1x Class A and 1 x CO² (located within 10m of the kitchen) Kitchen – Fire Blanket Laundry – 1x Class A and 1x CO² External boiler room – 1x CO² Electrical/ solar panel inverter rooms - 1x CO²
7.3	It is advised to provide information by the fire panel for the Fire Service in relation to the location of the Solar inverters and isolation for the solar panel equipment.

Section1: Sources of Ignition			
1	Hazards / Control Measures	Satisfactory	Observations
1.1	Smoking ban enforced.	YES	- No smoking allowed in the communal area, however, smoking is allowed within the flats - No smoking or evidence of smoking observed within the communal area.
1.2	Smoking area in a safe position.	YES	A no smoking policy has been implemented in the property
1.3	Procedures for control of contractors are in place.	YES	Contractors only allowed in the property with permission of the agent
1.4	Hot work permits in place.	N/A	However, should any hot work be carried out in premises the agent/landlord will issue hot works permits
1.5	Portable heaters located are in safe positions and are maintained adequately.	N/A	No portable heaters within the communal areas
1.6	Cooking equipment is suitable and satisfactory.	YES	- Cooking facilities appear adequate. Domestic type kitchen only. - Induction hob and electric oven.
1.7	Installed electrical equipment is maintained.	YES	- All electrical equipment inspected appears to be suitably maintained and in good condition. 2 x washers and 2 x dryers in the laundry maintained annually. 5 yearly inspection undertaken 24/01/2023 with individual apartments tested at different dates - Rooftop solar panels maintained by Avela. Isolation switch in meter room 2.

1.8	Installed gas equipment is maintained	YES	- All gas equipment inspected appears to be suitably maintained and in good condition. 4 x gas boilers for heating and hot water. - Gas shut off provided. - Annual gas safety check by Avela in Feb 2025.
1.9	Portable electrical equipment is Maintained.	YES	Portable appliance testing completed by Grosvenor in May/June 2024. This includes items in flats.
1.10	Static electricity earthing in place.	YES	
1.11	Lightning conductors are satisfactory.	N/A	Two storey building

Section 2: Sources of Fuel and Oxygen			
2	Hazards / Control Measures	Satisfactory	Observations
2.1	Flammable liquid-based products are adequately controlled.	YES	- No flammable liquids stored in communal areas - Dedicated stores are maintained for cleaning / maintenance products.
2.2	Flammable gases are adequately controlled.	YES	Oxygen may be in use within individual properties. The location is indicated at the reception area.
2.3	Furniture, fittings and fixtures are fire retardant where required.	YES	All items of furniture inspected were found to be in good condition and suitably flame retardant
2.4	Textiles are adequately controlled.	YES	- Textiles are compliant with fire safety standards. - The drying machines lint traps are regularly cleaned and the ducts inspected annually.
2.5	Is housekeeping to an acceptable standard?	YES	Housekeeping was found to be to a high standard. Escape routes were clear of combustibles and obstruction.

Section 3: Structural Feature that Will Allow Fire to Spread

3	Hazards / Control Measures	Satisfactory	Observations
3.1	Building alterations have been approved by Building Control / Approved inspector.	YES	Recent alteration of a duplex flat into single flats with relevant approval.
3.2	Fire stopping between compartments and within the roof space is satisfactory.	SIGNIFICANT FINDING	- Fire stopping previously completed in the risers and roof voids. - A new compartmentation survey has been completed by Bell, September 2024. This highlights further penetrations and breaches to existing compartmentation. Also breaches of existing compartmentation and incorrect materials used within the roof space. - Due to findings in the compartmentation survey, a survey of the vents has also been completed by Select Air Services. It was discovered that there are a lack of fire dampers in the bathroom vents. These connect to a main run between the flats. - Note - The void in the roof space is circa 34m which is normally deemed as excessive; however, smoke detection has been installed within the area and the corridor ceilings are a minimum of 30mins fire resistance; as such, it is considered that this would compensate for the slightly extended void. - Compartmentation walls continue through the roof space where required. i.e. flat walls, protected stairway enclosures.
3.3	Are fire resisting separating walls and floors in good condition	SIGNIFICANT FINDING	See 3.2
3.4	Compartment floors are 60-minute fire resistant floors	YES	Only 30 minute required for the floor height.
3.5	Are the lifts contained within protected shafts	YES	The hydraulic lift is contained within a protected shaft.
3.6	Are the chutes, ducts and pipes contained within protected shafts	YES	
3.7	Are the concealed spaces or cavities protected with suitable cavity barriers	SIGNIFICANT FINDING	See 3.2.

3.8	Are areas of higher risk and places of special fire hazard sufficiently separated from the remainder of the building by fire resisting construction	YES	- The high-risk areas and places of special fire hazard are adequately separated with fire resisting construction. - Boiler room pipes enter a store at ground floor level and then go straight through to the roof. This is deemed satisfactory as the store has no ignition sources, is fitted with an FD30 door and there is smoke detection in the roof.
3.9	Are the materials used to line walls and ceilings of the correct surface spread of flame classification in accordance with the Approved Document B of the Building Regulations	YES	The materials lining the walls and ceilings appear to be of an acceptable standard.

Section 4: Means of Escape			
4	Hazards / Control Measures	Satisfactory	Observations
4.1	All occupants can easily escape from a fire.	YES	- Stay put policy. - Any residents in the communal area should evacuate on hearing an alarm. - Escape is via protected corridors. Corridors from the 1st floor are served by four protected stairways provided around the building. These lead directly to final exits and fresh air.
4.2	Are there adequate arrangements for the evacuation of disabled people	YES	- The evacuation arrangements for disabled people are considered adequate. Residents are generally mobile but many residents require walking aids. A regular review is carried out and a record kept along with medical information. - If anyone is identified as having mobility issues that would prevent them from evacuating the building via stairs then they are only allocated homes on the Ground Floor or outside flats. - The Scheme Manager provides details to the Fire Service of any tenants who may need assistance in the event of a fire. This information is also held in the safe at the Scheme for the Fire Service to use in the event of a fire/incident.
4.2	Are "Dead End" conditions suitable?	YES	
4.3	Where there are inner rooms, are precautions in place to give the occupants early warning of fire.	YES	Escape from inner rooms is acceptable. Smoke detection in outer rooms.

4.4	In rooms where escape is in two directions, is the angle between the exit routes greater than 45°.	YES	
4.5	All escape routes lead to a place of safety and are wide enough for occupancy.	YES	
4.6	Escape routes are free from combustible materials.	YES	The housekeeping arrangements appear to be of a high standard and are undertaken daily.
4.7	Where necessary escape corridors are protected routes.	YES	All protected corridors are adequate to allow the occupants to reach a storey exit safely
4.8	Where necessary the staircases are protected routes	YES	The stairways are enclosed throughout their height to an acceptable standard.
4.9	Is the external stairways provision sufficient and does it afford suitable protection to the occupants to ensure their safe escape	N/A	No external stairways were present.
4.10	Is the escape route across a flat roof acceptable	N/A	Flat roofs do not form part of the escape route.
4.11	Is the occupancy level for the premises acceptable	YES	
4.12	Where required, all doors open in the direction of escape.	YES	
4.13	All doors along escape routes are easy to open without the use of a key and have suitable signage.	YES	- Flats have thumb turn internal locks. - Push pad/ push bar or magnetic lock with emergency release. - Auto doors de-energize at 22:30. Tested weekly and maintained 10/2024.
4.14	Intumescent strips are fitted to all fire doors?	ADDITIONAL NOTES	Doors which were available to inspect and require intumescent strips are suitably fitted with them.
4.15	All self-closing fire-resistant doors are functioning correctly and are identified by safety signs.	ADDITIONAL NOTES	- Fire doors are fairly aged and accepted as nominal or notional fire doors. A program of replacement doors is planned by SLH. - Most flat doors have Perko type self-closing devices fitted. See Additional Notes. - Annual fire door checks completed by SLH.
4.16	The frame to door leaf gap is consistently 3mm? (Tolerance of +/- 1mm	ADDITIONAL NOTES	These are older style doors that do have larger than recommended gaps; however, they work effectively and sit firmly into their frames.
4.17	Are there a minimum of 3 hinges holding the fire door in place	ADDITIONAL NOTES	Yes, but non-intumescent hinges.
4.18	Electrically powered hold open devices fitted to fire doors release the door when required	YES	Automatically de-energise at 22.30. Tested weekly.
4.19	Does the latch hold the fire door in place	YES	

4.20	All fire resisting doors that must be kept locked when not in use were in good condition, locked and have a suitable safety sign.	YES	
4.21	Door to cupboards on corridors are kept locked shut at all times	YES	
4.22	Where necessary, emergency lighting is provided and adequate for occupancy.	YES	• Internal and external NM3 lighting.
4.23	Emergency lighting is tested and maintained at suitable intervals.	YES	• Weekly visual check and the lights are self-monitoring. • Maintenance of the system is 6 monthly under contract with Grosvenor. • Last maintained 14/10/2024.
4.24	All escape routes have adequately signage.	YES	
4.25	Sufficient 'Fire Action' signs are displayed.	YES	• Signage throughout the building displaying actions in detail.
4.26	Adequate escape procedures are in place for occupants with special needs.	YES	• Regular checks made of any additional requirements
4.27	Where necessary, refuges are provided for persons with mobility impairments.	YES	• Protected stairways are suitable for use as a refuge if required.
4.28	Are the accommodation lifts and or stairways positioned so that they do not impact on the escape routes from upper floors	YES	• The position of the accommodation lift and /or stairways is such that they do not prejudice the escape from upper floors. • Do not use lift in case of fire signage displayed.

Section 5: Fire Alarms and Detection			
5	Hazards / Control Measures	Satisfactory	Observations
5.1	A fire alarm zone plan is posted adjacent the fire alarm panel	YES	A zone plan for the building is fixed adjacent the fire alarm panel
5.2	Suitable arrangements are in place for detecting a fire and giving warning if a fire was to develop.	YES	- Addressable BS5839 Part 6 Grade A LD 2 fire detection and alarm system. This covers the communal areas and risk rooms off. - The flats have smoke detection in the hallways linked to the main alarm, but they will only sound within the affected flat and at the panel in order to maintain a 'stay put' policy. - Communal area alarms will only sound in the communal areas and alert the monitoring company/ warden. - Flat 33 - a new smoke detector head was required, but Protec has discontinued this range of smoke detectors. As a temporary measure, a Tynetec radio smoke head has been fitted which is connected to the speech unit in the flat. In the event of a fire, this will alert either the warden onsite or the call centre of SLH's warden call provider with a fire code. They should then contact the fire brigade to attend to the site. - The upgrade of the full fire alarm system at Servite Court is planned for 2025/26.
5.3	Automatic fire detection is in place to protect people who sleep on the premises.	YES	As above
5.4	Automatic fire detection is installed in areas where a fire may develop unnoticed.	SIGNIFICANT FINDING	- Risk rooms/cupboards No detection in the former mail room.
5.5	Where necessary automatic detection is routed to a central alarm receiving station.	YES	Appello provide call monitoring for residents. If the fire alarm activates in a flat when the warden is offsite, they will call the occupant via the speech facility. If no answer or a fire they will alert the Fire Service and a keyholder.
5.6	The automatic detection system is linked to the automatic opening vents.	N/A	The premises was not designed with automatic opening ventilation as it has multiple staircases. Manually opening windows are present within the staircases to assist firefighters post incident.

5.7	Electronic door locks are linked to the automatic detection system / double pole isolation.	YES	Emergency overrides also provided.
5.8	Weekly tests of fire alarms are carried out and recorded.	YES	- The fire alarm system is tested and inspected on a weekly basis in accordance with current guidance. - Comprehensive records are maintained.
5.9	The system is tested and maintained by a competent person.	YES	- Maintenance of the system is under contract with Grosvenor. - Last visit 13/12/24
5.10	Records are kept of all tests, maintenance and false alarms.	YES	Comprehensive records are maintained online.
5.11	Suitable procedures are in place to alert persons with aural/visual disabilities of a fire alarm.	YES	- No staff were present with any aural or visual impairments at the time of the inspection - Residents are provided with strobes and vibrating pillows.

Section 6: Fire Fighting Equipment			
6	Hazards / Control Measures	Satisfactory	Observations
6.1	Suitable first aid fire-fighting equipment provided.	ADDITIONAL NOTES	See Additional Notes
6.2	Fire-fighting equipment is correctly sited and is visible or clearly signed.	YES	In stands or wall mounted with correct signage.
6.3	Fire blankets are installed in kitchen	YES	
6.4	Sufficient employees are trained and competent in the use of fire-fighting equipment.	YES	Scheme manager
6.5	The sprinkler system is tested in line with insurer's requirements?	N/A	
6.6	Sprinkler heads free from obstruction.	N/A	
6.7	All other types of fixed fire suppression systems are appropriate for the risk and correctly maintained.	N/A	
6.8	All fire-fighting equipment properly maintained.	YES	All extinguishers had been tested by Cloughton Fire Protection on Jan 2025
6.9	Dry risers are inspected, tested and maintained	N/A	The premises do not require dry risers

Section 7: Management of Fire Safety			
7	Hazards / Control Measures	Satisfactory	Observations
7.1	There are proper arrangements for calling the Fire Brigade.	YES	Monitoring company, warden or residents.
7.2	The person(s) delegated to liaise with the fire brigade is able to inform them that the premises have been fully evacuated or the number of persons and the likely location of those that have not been accounted for.	N/A	Stay put policy.
7.3	Information is available on special fire or rescue risks and the hazards that the emergency services are likely to face.	ADDITIONAL NOTES	Solar panel equipment
7.4	Contingency plans have been made and are practiced minimising the effect should fire threaten hazardous/dangerous substances plant or processes.	N/A	
7.5	All staff receive induction training in fire prevention and fire safety procedures.	YES	The Warden has received fire warden training including the safe use of extinguishers. This was given by the Fire service in Summer 2023. Other staff receive company training.
7.6	Staff are nominated to assist with evacuation.	YES	Within the communal areas
7.7	Refresher training is carried out on a regular basis.	YES	
7.8	Fire evacuation drills are carried out at appropriate intervals.	YES	6 monthly drills completed. Last drill 5/12/2024
7.9	There is an established assembly point that is located in a safe position.	YES	Car park at the front of the building.
7.10	Are adequate measures in place to control risk of fire due to arson	YES	- Adequate arson control measures are generally in place. - Access to building restricted - CCTV is installed in the building for security purposes and monitors activity both inside and outside the building - No combustibles stored near the building.