

<b>Risk Assessment Title:</b>	Coronavirus (Covid-19)	<b>Locations:</b>	Sky Park Depot and SLH properties in the South Liverpool area	<b>Date:</b>	29.05.2020
<b>Team:</b>	Environmental Team	<b>Manager:</b>	Tommy Nolan	<b>Risk Assessment Number:</b>	C19 – 001
		<b>H&amp;S Manager:</b>	Danny McDonagh CMIOSH		

**NB: This Risk Assessment is based on design hazard analysis, further assessment may be required as necessary. This assessment must be supported by a Dynamic Risk Assessment (DRA) carried out on-site before and during the work activity being carried out.**

**The Manager is responsible for ensuring all safety measures are implemented and for monitoring the safety controls put in place.**

**The Health & Safety Manager will audit the site(s) and advice of safety matters and improvements periodically.**

<b>Task/ Activity</b>
<ul style="list-style-type: none"> <li>• Communal ground maintenance (grass cutting/weed strimming) using various handheld or controlled equipment</li> <li>• Internal block cleaning</li> <li>• Open space management</li> </ul> <p>The work activity and the location of the sites are familiar to all operatives.</p>
<b>Supporting Documents (Policies, procedures, assessments)</b>
<ul style="list-style-type: none"> <li>• Government Guidance (this risk assessment will also consider government updates and adjust accordingly)</li> <li>• Environmental Team -COVID-19 Return to Work Plan &amp; Additional Site Operating Procedures</li> <li>• Existing Risk Assessments and Safe Systems of Work</li> <li>• SLH - Health, Safety &amp; Wellbeing Policy</li> <li>• IOSH: Covid-19 Risk Assessment Guidance</li> <li>• <a href="https://liverpool.gov.uk/covidcases">https://liverpool.gov.uk/covidcases</a></li> </ul>

Hazard (Something with the potential to cause harm, how will it be realised and what is the potential injury?)	At Risk (who might be harmed)	Risk			Control Measures	Additional Control Measures	Risk after control measures implemented		
		4 Severity	5 Probability	6 Risk			8 Severity	9 Probability	10 Risk
<p><b><u>Coronavirus (COVID 19)</u></b> <b>High Risk</b></p> <p>Presence of viruses and bacterial in the workplace</p> <p>Viruses and bacteria entering the body via ingestion, injection, direct contact with contaminated surfaces, mucosal membranes (mouth/nose/eyes).</p> <p>The virus is spread in minute water droplets that are expelled from the body through sneezing, coughing, talking and breathing.</p> <p>The virus can be transferred to the hands</p>	<p>Employees</p> <p>Members of the public (tenants)</p> <p><b>No visitors are allowed on site.</b></p>	5	4	20	<p><b>Sky Park &amp; general working arrangements</b></p> <ul style="list-style-type: none"> <li>Staggered start/finish and lunch times by 15 minutes to minimise group contact (implemented (18 May 2020))</li> <li>Teams are not to meet up during working hours unless required to do so, under instruction from their line manager</li> <li>Re-arrange canteen/rest area so there is no face to face seating</li> <li>Lunch break facilities will be available in the unit outside canteen area to allow social distance rule and ventilation</li> </ul>	<p><b>Sky Park &amp; general working arrangements</b></p> <ul style="list-style-type: none"> <li>Briefing on the dangers of the virus, occupational hygiene, use of PPE, emergency procedures and open discussion given to all operatives before work commences (18 May 2020)</li> <li>Additional Site Operation Procedures discussed on return to work (18 May 2020)</li> <li>Daily morning briefings to outline work to be completed that day and assess any potential issues that might occur</li> <li>Government guidance and advice to be made available and updated/reviewed regularly.</li> </ul>	5	2	10

At Risk (column 2)	Severity (column 4 and 8)		Probability (column 5 and 9)		Risk Rating (column 6 and 10)		
E - Employees	1	No Injury, property damage	1	Very Unlikely	Severity X Probability = 1 to 5	Low	Acceptable Risk
C - Contractors	2	Minor Injury	2	Unlikely			
V - Visitors	3	+3 Day Absence	3	Likely	Severity X Probability = 6 to 14	Med	Requires Continuous Review (Proceed with Caution)
P - Public	4	Major Injury	4	Very Likely			
A - All	5	Death	5	Virtually Certain	Severity X Probability = 15 to 25	High	High Risk – (Stop Work)

<p>and from there to surfaces.</p> <p>It can survive on surfaces for a period after transfer (depending on such things as the surface type, its moisture content and temperature).</p> <p>If it is passed from one person to another, you may suffer from flu like symptoms, or breathing difficulties that may need hospitalisation. While many survive infection, some may die from the disease.</p>					<ul style="list-style-type: none"> <li>Operatives split into 3 fixed teams and are not to move teams unless instructed by their line manager</li> <li>Fixed equipment to be allocated to each operative who is responsible for cleaning and maintaining their own kit</li> <li>Operatives working alone are to do so throughout the day in line with existing lone working procedures</li> <li>Operatives to maintain social distancing at all times if possible and wear masks provided when distancing is not possible</li> <li>PPE including masks, gloves, sanitising gel provided, and stocks replenished as required.</li> <li>RPE used by operatives - to be face fit tested before use</li> <li>Re-usable PPE should be thoroughly cleaned after use and not shared between</li> </ul>	<ul style="list-style-type: none"> <li>Hand sanitisation stations installed in depot.</li> <li>Wash bags and additional uniform issued to all operatives</li> <li>A letter sent to tenants living in flats to remind them to comply with Social Distancing Rules when operatives are on site</li> <li>Bottled water will be carried on all vans</li> </ul>			
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					<ul style="list-style-type: none"> <li>• Single use PPE should be disposed of so that it cannot be reused</li> <li>• Used PPE to be double bagged and disposed of to avoid cross contamination.</li> <li>• All work surfaces including equipment, work benches and facilities shall be decontaminated regularly (using antiseptic wipe or cleaning materials).</li> <li>• Crew cab of vehicles to be cleaned at the end of each shift (using antiseptic wipe or cleaning materials).</li> <li>• Hands to be washed if visibly dirty or sanitised thoroughly after the removal of the PPE.</li> <li>• Handling contact lenses is prohibited in areas where there is a likelihood of occupational exposure</li> <li>• No physical contact</li> </ul> <p><b>On site working</b></p> <ul style="list-style-type: none"> <li>• Operatives to keep personal sanitising gel</li> </ul>				
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					bottles provided with them at all times <ul style="list-style-type: none"> <li>• Masks to be worn at all times where social distancing cannot be maintained</li> <li>• If mask becomes damp change it</li> <li>• Gloves to be worn during work activity.</li> <li>• Do not handle potentially contaminated materials.</li> <li>• Eating, smoking or applying cosmetic or lip balm is prohibited in work areas</li> <li>• No physical contact</li> </ul>				
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**Additional Comments** (Actions identified by personnel on site, to make the task safer)

Operatives were given this risk assessment to review and return comment before being issued as a live document. It was read through by the H&S Manager at the briefing on Monday 18<sup>th</sup> May and operatives were asked if they clearly understand its contents and the actions they need to take to complete their tasks safely. It was agreed and understood.

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The Manager and Health & Safety Manager (both Mental Health First Aiders) will be available for operatives to speak to at any time if needed and provide assistance to access external agencies if necessary.

This risk assessment was issued on 18 May 2020, and will continued to be reviewed monthly and updated if necessary at this present time. Operatives are kept informed of any changes – it may also change according to government updates, in this instance operatives will be informed of any changes immediately. The risk assessment should be read in addition to existing risk assessments in place for the team.

Authorised by The Responsible Manager	<b>Name (Print):</b>	<b>Signed:</b>	Assessment Date:	Review Date:
	Thomas Nolan		29/05/2020	04/01/2021
Agreed by The Health & Safety Manager	<b>Name (Print):</b>	<b>Signed:</b>	Dated :	Review Date:
	Danny McDonagh		29/05/2020	04/01/2021

#### Review History

Date of Review	Significant changes	Completed By	Reviewed By
29.05.2020	No major changes following review and discussion with operatives.	Thomas Nolan	Danny McDonagh
01.07.2020	No major changes have been made.	Thomas Nolan	Danny McDonagh
01.09.2020	No changes made.	Thomas Nolan	Danny McDonagh
06/10/2020	No changes made.	Thomas Nolan	Danny McDonagh
02.11.2020	No change to assessment	Thomas Nolan	Danny McDonagh
01.12.2020	No change to assessment	Thomas Nolan	Danny McDonagh
04.01.2021	No change to assessment	Thomas Nolan	Danny McDonagh