

Risk Assessment Title:	Coronavirus (Covid-19)	Locations:	Grow Speke, Ganworth Rd, Speke	Date:	15 May 2020
Team:	Community Investment Team (Grow Speke Project)	Manager: H&S Manager:	Joe Cummings Danny McDonagh CMIOSH	Risk Assessment Number:	C19 - 003

NB: This Risk Assessment is based on design hazard analysis, further assessment may be required as necessary. This assessment must be supported by a Dynamic Risk Assessment (DRA) carried out on-site before and during the work activity being carried out. The Manager is responsible for ensuring all safety measures are implemented and for monitoring the safety controls put in place. The Health & Safety Manager will audit the site(s) and advice of safety matters and improvements periodically.

Task/ Activity
A variety of activities to be delivered at the Grow Speke (Community Garden) site by staff and volunteers. Tasks will include watering plants, weeding, and movement of material in wheelbarrows, clearing debris, planting and tending to the onsite bee hives.
Supporting Documents (Policies, procedures, assessments)
<ul style="list-style-type: none"> • Government Guidance (this risk assessment will also consider government updates and adjust accordingly) • Existing Risk Assessments and Safe Systems of Work from Groundworks • SLH - Health, Safety & Wellbeing Policy • IOSH: Covid-19 Risk Assessment Guidance • https://liverpool.gov.uk/covidcases

Hazard (Something with the potential to cause harm, how will it be realised and what is the potential injury?)	At Risk (who might be harmed)	Risk			Control Measures	Additional Control Measures	Risk after control measures implemented		
		4 Severity	5 Probability	6 Risk			8 Severity	9 Probability	10 Risk
<p>Coronavirus (COVID 19) High Risk</p> <p>Presence of viruses and bacterial in the workplace (Garden site)</p> <p>Viruses and bacteria entering the body via ingestion, injection, direct contact with contaminated surfaces, mucosal membranes (mouth/nose/eyes).</p> <p>The virus is spread in minute water droplets that are expelled from the body through sneezing, coughing, talking and breathing.</p>	Groundwork staff, team members and volunteers	5	4	20	<p>Grow Speke site general working arrangements</p> <ul style="list-style-type: none"> Welfare facilities available on site with restricted access to allow social distance rule All staff and volunteers to maintain 2m distancing at all times if possible and where masks provided when distancing is not possible No physical contact with any other individual PPE including masks, gloves, sanitising gel provided, and stocks replenished as required. 	<p>Grow Speke & general working arrangements</p> <ul style="list-style-type: none"> Briefing on the dangers of the virus, occupational hygiene, use of PPE, emergency procedures and open discussion given to all staff, volunteers and tenants before work commences Daily morning briefings to outline work to be completed that day and assess any potential issues that might occur Government guidance and advice to be made available and updated/reviewed regularly Hand sanitisation stations installed in depot. 	5	2	10

At Risk (column 2)	Severity (column 4 and 8)		Probability (column 5 and 9)		Risk Rating (column 6 and 10)		
E - Employees	1	No Injury, property damage	1	Very Unlikely	Severity X Probability = 1 to 5	Low	Acceptable Risk
C - Contractors	2	Minor Injury	2	Unlikely			
V - Visitors	3	+3 Day Absence	3	Likely	Severity X Probability = 6 to 14	Med	Requires Continuous Review (Proceed with Caution)
P - Public	4	Major Injury	4	Very Likely			
A - All	5	Death	5	Virtually Certain	Severity X Probability = 15 to 25	High	High Risk – (Stop Work)

<p>The virus can be transferred to the hands and from there to surfaces.</p> <p>It can survive on surfaces for a period after transfer (depending on such things as the surface type, its moisture content and temperature).</p> <p>If it is passed from one person to another, you may suffer from flu like symptoms, or breathing difficulties that may need hospitalisation. While many survive infection, some may die from the disease.</p>					<ul style="list-style-type: none"> • Re-usable PPE should be thoroughly cleaned after use and not shared between workers. • Single use PPE should be disposed of so that it cannot be reused • Used PPE to be double bagged and disposed of to avoid cross contamination. • All work surfaces including equipment, work benches, tools and facilities shall be decontaminated regularly (using antiseptic wipe or cleaning materials). • Hands to be washed if visibly dirty or sanitised thoroughly after the removal of the PPE. • Manual handling to be limited to small individual loads. • Handling contact lenses is prohibited in areas where there is a likelihood of occupational exposure • All staff and volunteers to keep 	<ul style="list-style-type: none"> • Bottled water will be made available on site 			
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					personal sanitising gel bottles always provided. <ul style="list-style-type: none"> • Masks to be worn at all times where social distancing cannot be maintained • Gloves to be worn during work activity. • Do not handle potentially contaminated materials. • Eating, smoking or applying cosmetic or lip balm is prohibited in work areas 				
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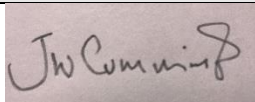

Additional Comments (Actions identified by personnel on site, to make the task safer)

Anyone visiting or working at Grow Speke to be given this risk assessment to review and return comment, and confirm it is understood and agreed before they can work/visit the site. Staff and volunteers will be asked to make the journey to and from the site either alone or exclusively with members of their own household to avoid the possibility of cross contamination.

The Manager and Health & Safety Manager will be available for All staff, volunteers and tenants to speak to at any time if needed and help access external agencies if necessary.

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This risk assessment will be have an ongoing monthly review and anyone working at the site will be informed of any changes – it may also change according to government updates, in this instance those working on site will be informed of any changes immediately. The risk assessment should be read in addition to existing risk assessments in place for site.

Authorised by The Responsible Manager	Name (Print):	Signed:	Assessment Date:	Review Date:
	Joe Cummings		15/05/2020	02/11/2020
Agreed by The Health & Safety Manager	Name (Print):	Signed:	Dated :	
	Danny McDonagh		15/05/2020	02/11/2020

Review History

Date of Review	Significant changes	Completed By	Reviewed By
14.05.2020	No major changes following review and discussion with project members.	Joe Cummings	Danny McDonagh
08.07.2020	Minor changes made	Joe Cummings	Danny McDonagh
01.09.2020	No changes made.	Joe Cummings	Danny McDonagh
06.10.2020	No changes made.	Joe Cummings	Danny McDonagh
02.11.2020	No change to assessment	Joe Cummings	Danny McDonagh

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